
REPORT AUTHOR: ASSISTANT CHIEF OFFICER

SUBJECT: PROGRAMME AND PROJECTS REPORT – Q2 2021/22

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Background Papers: Previous Programme and Project reports to the FRA

Implications (tick ✓):

LEGAL		FINANCIAL	
HUMAN RESOURCES		EQUALITY IMPACT	
ENVIRONMENTAL		POLICY	
CORPORATE RISK	Known	CORE BRIEF	
	New	OTHER (please specify)	

Any implications affecting this report are noted at the end of the report.

PURPOSE:

To provide the Fire and Rescue Authority with a report covering Q2 2021/22 financial year, detailing progress and status of the Service Strategic Programme and Projects to date.

RECOMMENDATION:

That Members consider the progress made on Strategic Programmes and Projects over Q2 2021/22 and raise any matters arising.

1. Background

- 1.1 This Projects and Programmes update report covers the progress made on the Strategic Programmes and Projects over the Q2 of the 2021/22 financial year. It should be noted that projects and programmes can span many months and sometimes years, so completion will not always align with the financial year end period.
- 1.2 The Projects and Programmes are monitored via the Corporate Programme Board (CPB). The CPB is chaired by ACO Chambers and consists of three Corporate Management Team (CMT) Members (the Heads of ICT, HR and Prevention & Protection) and the Programme and Projects Management Office (PMO) Manager. Additional stakeholders are invited as appropriate. The Chair provides an update to CMT following each meeting.
- 1.3 The PMO is now fully embedded and the Service/Authority is benefiting from the improved effective governance and management of programmes and projects.

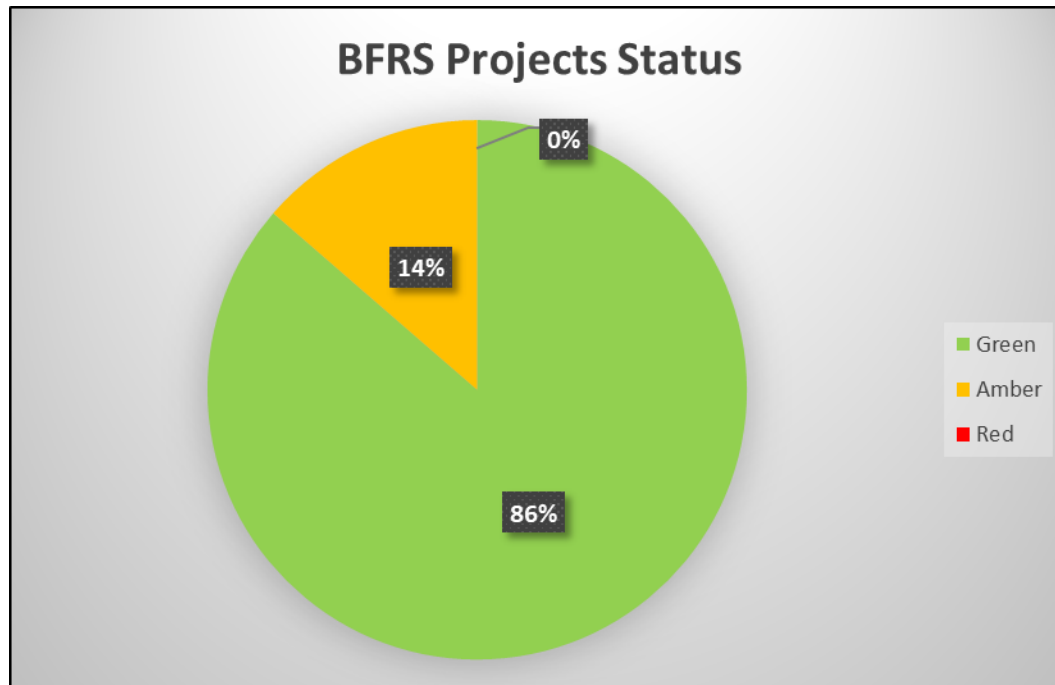
2. Introduction

- 2.1 A high-level update covering the Projects and Programmes undertaken during Q2 2021/22 is provided below in Para 3, with a pie chart below providing a pictorial summary of the positive position as at end of Q2 2021/22. As of October 2021, there are 19 projects with a green status, 3 amber (one closing down) and none red.

The exception reports for projects with Amber status are included in Appendix A. These are the Retained Duty System Improvement Project, Fleet and Assets Tracking System Project and Safe and Well Project. In summary, the amber status for all of these is due to revised schedules to complete the residual activities needed to complete the projects.

- 2.2 The majority of the active projects (86%) are on track to deliver the set objectives on time against latest plans, as shown in Figure 1 below.

Figure 1.



Projects	Count of RAG Status
Amber	3
Green	19
Grand Total	22

Colour Code	Project Status Key
GREEN	No issues. On course to meet targets.
AMBER	Some issues. May not meet targets.
RED	Significant issues. Will fall outside agreed targets. Requires CPB intervention

3. **High-Level Summary of Key Milestones achieved Q2 2021/22**

The paragraphs below provide key highlights looking back at Q2 2021/22:

- 3.1 The Replacement Mobilising System Project (RMP) is on track for implementing the new mobilising solution on 1st November 2021. The combined ESN and Airwave COCO agreement was approved by the Home Office. Significant amount of work has been done on the new environment built and system capability testing, both from the live site at HQ in Kempston, and at our contingency site in Bedford. Press release was issued to acknowledge that BFRS are the first FRS pioneering on ESN and implementing a brand new, cloud-based solution, reliant entirely on ESN and DNSP connection into the Motorola Data Centre. As of 1st November, our critical data, call handling information, and all the associated business logic / data traffic used in conjunction with the mobilising facility will be traversing only the ESN DNSP, i.e., the BFRS core operational communications and mobilising will be reliant on ESN for the significant part of the day-to-day mission critical incident response activity. In essence, as recognised by the HO and the National Programme, BFRS is the first FRS to truly put all our eggs into the ESN basket. BFRS represents just one of 6 FRSs who already consider themselves consumers of an ESN live service or will be doing so very shortly. The legacy system will be retained for a few months to ensure we have extra contingency post go-live of the new system.
- 3.2 BFRS successfully tested the usage of ESN SIMs in the front Mobile Data Terminals and will be implementing ESN Connect alongside the mobilising system implementation on 1 November. All ESN coverage testing for Assure 1 was also completed.
- 3.3 The E-signatures module of the HR and Payroll iTrent system was implemented successfully at the end of August 2021.
- 3.4 The new 3TC IRS System project was implemented successfully. A post implementation review was conducted, and a closure report was produced and approved by the Mercury Programme Project Board. This project is now closed.
- 3.5 The planned multi-block work on the Infographics FloSuite project was delivered successfully thus improving the quality of the data held within the Protection system and removing a few unnecessary data records. The residual project work is nearing completion with FloOffice now working correctly and the ability to generate reports now in place.
- 3.6 Collaborative procurement is underway as part of the Station End Equipment Project, led by Devon and Somerset FRS. Invitation to tender issued, bids received from suppliers and being evaluated.

- 3.7 The Command Support Project has made significant progress on the environment configuration and testing of the new Incident Command software. The team is working with the supplier to configure the system in an optimal way. The project delivery is on track for live implementation after the new mobilising system has been promoted to live in November 2021.
- 3.8 The MDT Phase 3 Project aims to significantly reduce the use of paper forms by utilising new technology capabilities and the BFRS Digital Transformation Programme to deliver electronic equivalents which could be accessed by the Operational crews via the rear MDTs on all appliances. The project has delivered the Incident Command Hours Recording app into trial. Other 28 Active monitoring forms have been developed and are being tested.
- 3.9 The Fire Investigation Accreditation project business case was produced in response to the requirements of The Forensic Science Regulators (FSR) that for fire scene examination that progress through the Criminal Justice System, must be accredited to ISO17020 by October 2023. The paper explored several collaboration options and fire investigation team organisation approaches to achieve best value for money and to deliver the accredited service effectively and efficiently for the public. The document was produced to support a decision on Fire & Rescue Service commitment to seeking ISO 17020 Accreditation for the future delivery of fire investigation work by end of Summer 2021 and was approved by the BFRS Senior Management Team. The FIA Project Business Case and options paper was agreed with Cambridgeshire FRS and Hertfordshire FRS and conversations have started with the Police to enter a collaborative agreement between the 3 Police and FRSs.
- 3.10 Clothing Project – survey content agreed for publication with the Head of Governance, Assets, Procurement and Collaboration and the Principle Officers. The project team arranged a “Show and Tell” for the clothing offered by Ballyclare under LOT1 of the Kent FRS framework; Separate “show and tell” of the undress uniform provided by Hunter Apparel was organized with the Principal Officers. The project team is exploring collaborative procurement option with South, Mid & West and North Wales FRSs, as well as other procurement routes. Procurement options paper will be produced and presented to CMT for a decision in Q3 2021/22.
- 3.11 The Business Management Information System was procured from InPhase. Project Manager has been assigned and the project planning stage is in progress. Planning and Performance, Risk and PMO modules are being designed and configured.
- 3.12 Gartan Phase 2 project successfully delivered the new overtime payroll functionality on 1 Sep 2021.

4. Implications

4.1 There are no Legal, Risk, Financial or Equality implications to note within this report.

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